

Meeting Minutes
2024 Conference Committee Kickoff
February 23, 2024
8:00am-9:00am Mountain Time

Attended:

Darlene Brace-Torres	Allison Day	Mary McGowan	Shelli Rose
Sharon Cacciato	Terry Levy	Stacey Notch	Alex Wolff
Erin Coughlin	Mansi V. Lakhyani	Amy Peterson	Kimberly Bryant
Jill Crewes	Chris Markov	Randall Radetsky	David Allen
Jules Alvarado	Syd Martin	Samantha Radetsky	Joe Kleman

• **Updates**

- Workshops have been selected and assigned to tracks. Notifications are being sent out. Goal is to have responses by March 1. Thank you to all who reviewed and provided feedback on the workshops submitted.
- Meeting with Denver University and Kempe Center
 - Agreement to present medical track on Friday and Saturday
 - We have proposals submitted.
- Mary and Jules provided an update on meeting with DDHS.
 - Goal was to get buy-in and support.
 - We requested DDHS to support their staff and parents/caregivers through financial scholarships to attend the conference.
 - Hoping to hear a response within the next two weeks.

• **Program and Registration**

- Program is in process of being built. Registration will open by end of March, with stretch goal for mid-March. This depends on how quickly we receive responses from presenters.
- Need to get ads and sponsorship confirmation to be able to make it into our program.

• **Discussion**

- Terry shared that there is building excitement. If anyone has connection to Adoption Exchange (now called Raise the Future), we should reach out to them. Jill will reach out (already has connection there) to see if they can advertise and market the conference.
- Exhibit tables one-third gone. One remaining for exhibit-only. Remainder are being held for Sponsors/Scholarship donors.
- Can people with connections to parents ask parents what they would find helpful in supporting parents at the conference? Some type of feedback form? Social media?

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- **Action Items** – We will keep a running list of actions to help facilitate future discussions. The following are from notes from our first meeting:

Action	Responsible	Status
Look into info from Child & Youth Mental Health Treatment Act	Samantha R.	Samantha met with VHA who runs CYMHTA; they are interested in continuing the conversation. They need to look at next year's budget (FY starts in July) A follow-up meeting is scheduled and another update should be available by next Conf Committee meeting.
Reach out to contacts on Child Welfare	Jill C.	Jill talked to a few nonprofit orgs to see if anyone was interested in getting on the conference committee. Ad info, scholarship info was sent to an org that does a lot of work with foster families and they agreed to share with their network.
Check into Kids Crossing	Sharon C.	Sharon has put out the word and people have committed to spread the word to other agencies, staff, foster parents. She is waiting to hear back on commitments about staff and parents/caregivers to attend
Connect on Rocky Mountain Health Plan for involvement	Chris M.	Chris and Tracy will be meeting with Meg on Feb 29 th
Find connections with local TV for conference promotion	Erin C., Jill C.	Erin has a meeting scheduled with journalist Dannette Smith (ATTACH Board Member) is new CO Behavioral Health Admin Commissioner. Stacey will get Amy (new ATTACH marketing person) connected with Erin.
Military Base Contact	Randall	Contact not made as of yet. Randall has leads and should be making contact in the near future.
Parents to add to committee	All	Terry has introduced us to Trauma Drama inc. He will ask if she wants to be on the committee.
Need Photographer	All	Asking committee to check with resources for a volunteer photographer for the conference.
Social Media	Amy	Amy S. from ATTACH will work on a social media campaign and provide a guide for others to share.
Volunteers to set up		Amy P., David, Darlene, Sharon have agreed to help with set up.
Create flyer for conference committee to share	Stacey	
One-Pager with medical track workshop info	Stacey	
Obtain a 360 video of café	Stacey	

Sub-Committees

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Sub-Committee Name	Members	Status
Parent & Caregiver	Jill Crewes Erin Coughlin	<ul style="list-style-type: none"> • Parent room (café with door to go outside). This will be a parent designated room with snacks and doodle boards, etc. Parent mentors will be designated at the conference. Let's staff the Parent room with a parent mentor. • Jill and Erin will connect • Should there be connection between Playroom and Parent/Caregiver room?
Networking Opportunities	Sharon Cacciato Darlene Brace	
Welcome Reception	Amy Peterson Dr. Warrick Stewart Chris Markov	Looking for entertainment options. Does anyone know of a comedian that we can bring in (low cost)
Playroom	Amy Peterson Allison Day Jill Crewes Mansi V. Lakhyani Shelli Rose	<ul style="list-style-type: none"> • Joe will have OmniCube • Amy's concept will be a great complement to the OmniCube • Meetings on 2nd Mondays of each month • Reached out to practitioners in Denver area
Yoga	Darlene Brace	<ul style="list-style-type: none"> • Darlene has agreed to lead yoga at the conference
Parent Night Committee	?	<ul style="list-style-type: none"> • Space outside of parent room is large enough for outdoors • Tex-Mex theme with pinata, working with chef on menu • Have a potential sponsor for parent night