

**2024 Conference Committee Meeting**  
**May 31, 2024 08:00 am - 9:00 am Mountain Time**

Attended: Chris Markov, Darlene Brace, Alexander Wolff, David Allen, Erin Coughlin, Kimberly Bryant, Noemi Contreras, Syd Martin, Shelli Rose, Stacey, Mary

## Updates

- Registered to Date – 121
- Sleeping Rooms 57%
- Exhibit tables left – 3 (1 for exhibit only; holding 2 for additional sponsors)
  - Noemi reaching out to local Denver companies to inform of sponsorship opportunities and encouraging organizations to send conference participants
  - Mary reached out to Dannette for funds for scholarships
- Reception- Comedian Group- ~~Darlene~~ Kim
  - Improv group in Denver and surrounding area; the group is available and interested to perform at Welcome Reception. Some members of the group are therapists.
  - Group can be creative and put together whatever type of show we want: themes, time, needs a designated time for performance.
  - Would like \$500 for the stipend (still reasonable with funds we have)
  - Feedback from committee is that it is a good idea to have this at the reception; can set a nice tone.
  - Mary is asking committee to think about theme we should ask them to focus on
  - Kimberly will put Mary in touch with group to move forward. Thursday, Sept 12<sup>th</sup> starting after 5:30 but Mary will come up with a specific time.
- Parent Night Chair Massage – David
  - 3 chairs / masseuses reserved from 5pm – 10pm
  - Parent / Caregiver Night scheduled from 6pm – 8pm
- Workshop Updates
  - Rooms being assigned
- FFTA in July – Mary is speaking. Event is at Hyatt Regency **Denver**
  - Darlene will hold any materials for us
- Press Release
  - Mary is checking to make sure we have Lt Governor for welcome
  - We would like to have Dannette in the press release also.
  - Erin will get some people to review our press release and give suggestions on updates if needed.

- Amy P suggests including a few pictures like the OmniCube, space, picture of diverse group of people looking connected.
- Playroom Update
  - We have one room but are looking at combining OmniCube room with playroom.
  - Won't know until we get more information on registration numbers.
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## Sub-Committee Updates

Sub-Committee Name	Members
Parent & Caregiver	Jill Crewes, Erin Coughlin, Darlene Brace
Networking Opportunities	Sharon Cacciato, Darlene Brace
Welcome Reception	Amy Peterson, Dr. Warrick Stewart, Chris Markov
Playroom	Amy Peterson, Allison Day, Jill Crewes, Mansi V. Lakhyani, Shelli Rose

## Silent Auction items

- Please fill out your form and submit it, so we can move to the next step.
- Received 5 items so far.

## Other Action Items

- Stacey will reach out to committee members who have not yet returned signed disclosure forms.
- If willing, please send a short selfie video on why you are attending the conference.
- Parent scholarships are nearly gone, does ANYONE have ideas about people in your community that would be able to offer scholarships or sponsorship.
- Kempe Center nomination for the Jane Koomar Innovation Award – Shelli

## Action Items

Action	Responsible	Status
Jane Koomar Award Nomination	Shelli	Action is to fill out nomination form for the Kempe Center.
Look into info from Child & Youth Mental Health Treatment Act	Samantha R.	Samantha met with VHA who runs CYMHTA; they are interested in continuing the conversation. They need to look at next year's budget (FY starts in July) A follow-up meeting is scheduled, and another update should be available by next Conf Committee meeting.
Find connections with local TV for conference promotion	Erin C., Jill C.	Journalist will be sending a list of contacts for people in TV. Photographer has volunteered for the conference. Working on getting a volunteer videographer. Press release which should include the Lt. Governor giving opening remarks
Military Base Contact	Randall	
Obtain a 360 video of café	Stacey	
Play Room	Amy P.	<b>COMPLETE</b> Activities with descriptions that show what principles are at play with the activity. They can know the science if wanted but not required. Looking at having balance boards and mini trampolines.
Social media	Amy S.	Social media guide provided.
One-Pager with medical track workshop info	Amy S.	<b>COMPLETE</b>
Reach out to contacts on Child Welfare	Jill C.	<b>COMPLETE</b> Jill talked to a few nonprofit orgs to see if anyone was interested in getting on the conference committee. Ad info, scholarship info was sent to an org that does a lot of work with foster families and they agreed to share with their network.
Connect on Rocky Mountain Health Plan for involvement	Chris M.	<b>COMPLETE</b> Chris and Tracy will be meeting with Meg on Feb 29 <sup>th</sup>
Need Photographer	All	<b>COMPLETE</b> Asking committee to check with resources for a volunteer photographer for the conference.
Volunteers to set up		<b>COMPLETE</b> Amy P., David, Darlene, Sharon and Amy Winn have agreed to help with set up.